

**Commission for Women
Department of Administration
March 28, 2019**

MINUTES OF THE MEETING OF THE
NEVADA COMMISSION FOR WOMEN
DEPARTMENT OF ADMINISTRATION
March 28, 2019

The meeting of the Nevada Commission for Women was called to order by Chair Diane Fearon at 9:00 a.m. on Thursday, March 28, 2019 at State Public Works Division Conference Room, 2300 McLeod St., Las Vegas, NV and 515 E. Musser St., Carson City, NV. **Exhibit A** is the sign-in sheet, **Exhibit B** is the meeting agenda, **Exhibit C** Nevada Commission for Women Financials. All exhibits are available and on file in the Department of Administration, Director's Office.

COMMISSION MEMBERS PRESENT:

Diane Fearon, Chair
Brooke Westlake-Kelley, Vice Chair – Phone
Richann Bender
Elisa Cafferata
Cynthia Cicero
Brenda Hughes

COMMISSION MEMBERS ABSENT:

Constance Brooks
Jo Etta Brown
Durette Candito
Jennifer López

D of A STAFF MEMBERS PRESENT:

Molly Walt

OTHERS PRESENT:

Katie Armstrong, Deputy Attorney General, Attorney General's Office
Dana Sullivan Kilroy, Fior Partners
Katrin Ivanoff, Public
Melissa Ramos, Congressman Horsford's office

Agenda Item #3 – Public Comment

Chair Diane Fearon called for Public Comment. Rachel Cruz-Juarez, Tasia Macaraeg, Linda Bridges, and Margaret Mello introduced themselves. Director Contine introduced herself and stated she is excited to have the Commission in the Department of Administration; she is excited for the opportunities the Commission for Women can bring to the Department.

Agenda Item #4 – FOR POSSIBLE ACTION: Review and approval of Minutes from February 28, 2019 Nevada Commission for Women Meeting.

Chair Diane Fearon asked for comments and/or questions regarding the minutes; hearing none, Commissioner Brenda Hughes made the motion to approve the minutes, Commissioner Richann Bender seconded the motion. Action to approve the minutes passed unanimously.

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Agenda Item #5 – FOR POSSIBLE ACTION: Review and approval of Minutes from March 8, 2019 Nevada Commission for Women Meeting.

Chair Diane Fearon asked for comments and/or questions regarding the minutes; hearing none, Commissioner Brenda Hughes made the motion to approve the minutes, Commissioner Cynthia Cicero seconded the motion. Action to approve the minutes passed unanimously.

Agenda Item #6 – INFORMATION – Update on the *Elevate Her NV* campaign

Dana Sullivan Kilroy updated the Commission on the Elevate Her NV campaign. Dana informed the Commission that the website is live. Ms. Walt stated the forms on the website were not active. Ms. Kilroy stated she would investigate the issue. Ms. Kilroy also mentioned the next step of the campaign would be to create and distribute a press release highlighting all individuals who donated to the campaign.

Agenda Item #7 – FOR POSSIBLE ACTION – Assembly Bill No. 120

Assemblywoman Lisa Krasner requested the Nevada Commission for Women's support on Assembly Bill No. 120. Motion to support Assembly Bill No. 120 was made by Commissioner Cynthia Cicero, Commissioner Richann Bender seconded the motion. Action to approve the motion was lost; three yes votes and three abstentions.

Agenda Item #8 – FOR POSSIBLE ACTION – Senate Bill No. 268

Commissioner Elisa Cafferata requested the Nevada Commission for Women's support on Senate Bill No. 268. Motion to write a letter discussing the importance of Senate Bill No. 268 with the amendment the Commission is not taking a position requiring the expiration of the term of any member of the Nevada Funeral and Cemetery Services Board was made by Commissioner Elisa Cafferata, Commissioner Brenda Hughes seconded the motion. Action to support Senate Bill No. 268 passed unanimously.

Agenda Item #9 – INFORMATION – Commission for Women Goal Updates

1. Gender Disparity/Equality Issues in Nevada
Ms. Walt updated the Commission on the Coalition Building and Collaboration for Legislative Priorities Roundtable Event held on March 14, 2019.
2. Increase the Number of Women in Leadership
No updates were given by Commissioners
3. Provide Education & Awareness for Issues Relating to the Commission's Mission during the Legislative Session
Commissioner Elisa Cafferata updated the Commission by stating the Commission has received compliments on the Roundtable Event. Commissioner Cafferata informed the Commission on Assembly Bill 486.
4. Create a Recognition Event
Commissioner Brooke Westlake-Kelley updated the Commission stating the working group will work on a budget for the event. Commissioner Westlake-Kelley asked the Commission to help develop a budget for the event and if the Commission would like to plan the event before the Legislative Session ends this year.

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5. Participate in Women's Suffrage

Commissioner Richann Bender updated the Commission stating the Suffrage Parade in Henderson is moving forward. Ms. Walt informed the Commission of the meeting with Nevada Day Parade Inc. and requesting the theme of the parade be suffrage themed. Commissioner Bender stated that recreating the picture of Governor Emmet D. Boyle signing the resolution for ratification of the Nineteenth Amendment to the Constitution is still something the Commission would like to proceed with. Commissioner Bender sent a letter to Peter Barton, Nevada Division of Museums and History Administrator, requesting all state museums recognize the 100th anniversary of the suffrage movement.

6. Document the Role of Nevada Women

Ms. Walt updated the Commission on the *Silver State Sisters: Women Transforming Nevada* exhibit is moving forward to be installed at the Grant Sawyer Building. Commissioner Hughes suggested that Ms. Walt be mindful of the remodel that will be taking place in the Grant Sawyer Building when scheduling the installation of the exhibit.

7. Promoting Awareness of the Nevada Commission for Women

Chair Diane Fearon updated the Commission regarding the front-page coverage of the Commission on BizNevada's February Issue.

Public member, Katrin Ivanoff, informed the Commission of the Women's Leadership Conference to be held August 5 & 6, 2019 in Las Vegas.

Melissa Ramos, Congressman Horsford's office, would like to work with the Commission on items.

8. Fundraising

Chair Diane Fearon asked Ms. Walt if the Bank of America grant has been received at this time. Ms. Walt responded by stating not at this time, and the updated invoice was sent via email.

Agenda Item #10 – Commission for Women Financial Report

Ms. Walt informed the Commission of the balance in BA 1029 to be \$6,996.06 and a balance of \$3,824.59 in the Community Foundation of Western Nevada. \$1200.00 of the Community Foundation balance is earmarked for the Elevate HER NV Campaign.

Agenda Item #11 – INFORMATION – Commission Member's Comments/Public Comments

Chair Diane Fearon updated the Commission on the meeting she had with Director Deonne Contine on Friday, 22, 2019. Chair Fearon stated the Commission is in incredibly good hands with the commitment of Director Contine with the highest level of effectiveness and operation. Chair Fearon stated that Director Contine indicated to her that when the Commission has heard a matter, subject, or regarding a project and had the opportunity to properly consider, vote on, reach consensus, and have it in our public records, having gone through a public meeting, that as Commissioners, they are able to speak to those activities that support the Commission's goals within the confines of messaging that has been approved. So, if Commissioners are talking to two different audiences, Commissioners do not need to necessarily get a second approval, there is an importance that the Commission has, and they should continue to have regarding the bi-partisan nature in which the Commission is chartered and do operate. Commissioners are to make sure Commission staff is aware of things that are happening, will also help ensure that

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balance regarding Commissioner availability along with Commission outreach. Chair Fearon thanked Director Contine for her time and her enthusiasm in supporting the Commission's mission and assisting staff with supporting the Commission's mission as well. Chari Fearon asked for additional Commissioner comments and public comments.

Agenda Item #9 – FOR POSSIBLE ACTION – Adjournment

Chair Fearon adjourned the meeting at 10:08 a.m.

Respectfully submitted,

Molly Walt

Molly Walt, Staff, Nevada Commission for Women

Exhibit A	Sign in Sheets
Exhibit B	Meeting Agenda
Exhibit C	Nevada Commission for Women Financials